



Guru Gobind Singh Indraprastha University

Sector 16-C, Dwarka, New Delhi-110078, Website www.ipu.ac.in

BEST PRACTICES I

Title of the Practice: FACULTY RESEARCH GRANT SCHEME (FRGS)

Objectives of the Practice:

The scheme has been formulated to provide financial support to faculty members of University School of Studies to facilitate their research activities to augment the research output of the University. Grant of Rs. 200000/- (Two lakhs only) per year has been allocated for the faculty working in the University School of Information and Communication Technology, University School of Chemical Technology, University School of Biotechnology, University School of Environment Management, and University School of Basic and Applied Sciences. Further, a grant of Rs. 100000/- (one lakh only) per year is provided for faculty members working in the University School of Management Studies, University School of Architecture and Planning, University School of Humanities and Social Sciences, University School of Education, University of Law and Legal Studies, and University School of Mass Communication.

The Context

The University is providing financial assistance to permanent/regular teachers working in the University School of Studies in the University Campus, Dwarka, New Delhi. A faculty seeking the annual research grant is required to submit a research proposal indicating objectives of their research, methodology and tentative budget estimate. The grant can be utilized for various research related activities like purchase of consumables, lab supplies and services, printer, printer cartridges, USB and external hard disk, pen drives, stationary items, purchase of books & reference materials, software's and contingency expenses. The faculty will be allowed to utilize the allotted amount during a financial year. Any unutilized funds in a given year may be utilized in the next year for the ongoing research. The faculty will have to submit the progress report and utilization report at the end of the financial year. Challenges for this schemes includes the preparation of template format of the proposal, Evaluation of proposal for grant, Monitoring of proper utilization of grant and assessment of the progress report.

Practice

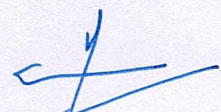
The research proposal is duly forwarded from the office of the Dean of the respective School of Studies are invited by the Director (Research & Consultancy) in the stipulated time window only once in a year in the given format . The Director (R&C) takes the approval of Hon'be Vice Chancellor after scrutinizing the proposals. All the financial rules and regulations and codal formalities are followed as stipulated in the GFRs and regulations as issued by Director (Research & Consultancy). Faculty maintains a stock register of the items purchased out of the grant and submits statement of expenditure. After the completion of project, faculty member submits a progress of the work.

Evidence of Success

Faculty members receiving the Faculty Research Grant Scheme (FRGS) are required to submit a report work done along with the researcher paper published/communicated. Faculty members are required to acknowledge this FRGS grant in their research publications. Many faculty members have received their individual printers under this grant further enhancing their research efforts and work. Further, the individual faculty members have purchased items related to their research work which are normally not available in labs. This scheme has contributed towards making the easiness for research work of individual faculty. University has been benefited in terms of more number of publications and addition of infrastructure in labs. Overall research environment of the university is improving with this scheme. This has led to enhanced inflow of project grants from outside sources.

Problems Encountered and Resources Required

Major limitation of this scheme is that is it is limited to maximum amount of 200000/- (Two lakhs only). Major problems in FRGS scheme to allocate this amount as per the requirement of the faculty and their research work. Allocations of the required budget as per the particular head requirement become a problem in some cases. Amount of 200000/- (Two lakhs only) is not an appropriate amount for a major research work. Faculty has to apply to the outside agencies for larger research funding to do their work.



(Prof. A. K. Saini)
Director-Development &
Member Secretary -IIQAC



Guru Gobind Singh Indraprastha University

Sector 16-C, Dwarka, New Delhi-110078, Website www.ipu.ac.in

BEST PRACTICES II

Title of the Practice: FINANCIAL ASSISTANCE TO FACULTY MEMBERS AND RESEARCH SCHOLARS PRESENTING THEIR RESEARCH WORK AT NATIONAL AND INTERNATIONAL CONFERENCES/SEMINARS/SYMPOSIA

Objectives of the Practice:

Objective of practice is to provide the financial assistance to faculty members and research scholars for presenting their research work at national and international conferences/seminars/symposia. This practice is meant to encourage faculty members to pursue rigorous research that stands peer scrutiny and elicits peer recognition at the national and international level.

The Context:

Financial assistance is provided by the University to enable faculty members to present their research work in national and international conferences/seminars/symposia. This scheme is applicable to full time Academic Faculty seeking financial assistance from GGSIP University appointed on regular basis and have completed probation period. Faculty members on deputation to the University are also eligible in this scheme. An eligible faculty member as per the provisions of this scheme is provided financial assistance by the University for a maximum of two reputed conferences/seminars/symposia within India and one conference/seminar/symposium abroad. In case of a co-authored abstract involving multiple faculty members of the University, application from only one faculty member will be considered for financial assistance. The applicant will also have to provide a no-objection certificate(s) from the other author(s) of the abstract.

Practice:

Applications from eligible faculty members seeking financial assistance for attending conference/seminar/symposium should be submitted in a prescribed format to the Dean of the concerned University School of Studies. The Dean shall forward it to the Personnel branch. The personnel branch shall put it up to the Hon'ble Vice Chancellor for approval. The financial assistance provided under this practice can be used for meeting the following expenses after prior approval of the Competent Authority: (i) Total air/train/road/ship fare including all taxes and duties. (ii) Visa fees and airport tax. (iii) Local travel between the place of residence and the airport, airport and place of stay in the city of the conference/seminar/symposium, as well as between place of stay in the city of the conference/seminar/symposium and venue of the conference. (iv) Registration fee for the conference. (v) Lodging. (vi) D.A./Per-diem as per the prevailing norms of G.G.S.I.P. University for the duration of the conference and upto four days i.e. one day prior to the conference and one day after the conference, excluding the travel

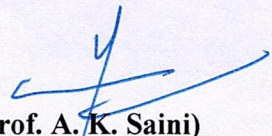
period. (vii) Faculty members availing financial assistance under these regulations during vacations of this University may combine the conference travel duration specified at (vi) above with upto two weeks during winter vacations and four weeks during summer vacations, before or after the conference for other academic/professional purposes with the prior approval of the Competent Authority. However, the financial assistance from the University shall not be available for any expenditure during this extended/vacation period.

Evidence of Success:

The faculty member is required to submit the sanction order along with the claim bill in the Form prescribed by the Finance and Accounts Branch, a certificate/proof of participation at the conference from the conference organizers and a report about the conference/seminar/symposium to the Finance and Accounts branch through their respective Dean/Director after returning from the conference/seminar/symposium. Faculty is required to submit the report of conference with copy of paper published. This scheme has given benefits and exposure to individual faculty member to present their work to national and international research community. University is benefited in terms of more number of good national and international publications. Overall research environment and exposure of the university is improving with this scheme.

Problems Encountered and Resources Required:

Major limitation of this scheme is that the resource requirements are increasing with every year. For international conference the major allocations of funds goes to travel grants. In addition to this many international conferences of repute are held outside the India so more resources are needed for such conferences.


(Prof. A. K. Saini)
Director-Development &
Member Secretary -IIQAC